

**Marion-Alachua Dog Training Association  
Special General Membership Meeting Minutes  
July 24, 2018**

Call to order by President Mary Riley at 7:02. A quorum was declared with 49 voting members present.

The General Membership met in special session to review proposed changes to the By-Laws and call for vote of approval; present new policies approved by the board; and provide a new building up-date. Because the Board did not provide notice of the proposed amendments two weeks prior to the special meeting, a vote on the amendments could not be taken.

President Mary Riley reviewed three recently approved policy statements, two of which are in line with the IRS guidelines for 501(c)(3) charitable tax status.

1. Training Philosophy – Prepared by the Training Policy Committee and approved by the Board.
2. Conflict of Interest – Developed in accordance with IRS guidelines and approved by the Board.
3. Acceptance of Donations – Developed in accordance with IRS guidelines and approved by the Board.

Policies are attached.

Mary presented proposed revisions to the By-Laws:

1. Art I, Sec 1 – Provides that membership is open to all members of the community with an interest in dog training.
2. Art I Sec 1, a. – Specifies that voting members be in good standing.
3. Art I Sec 4, b. – Specifies that that termination of membership by lapsing is automatic if dues are not paid after January 31 and that in no case will that person be entitled to vote after that date.
4. Art III, Sec 2, a. and b. – Adds to the duties of the President and Vice President other duties deemed necessary by the Board and adds signature authority to the President and in his absence the Vice President. Donna Hamm recommended the following addition: “at the direction of the Board, Membership, or as authorized by Board or Member approved policy.”
5. Art III, Sec 2, c. and d. – Adds to the duties of the Corresponding and Recording Secretaries other duties deemed necessary by the Board.
6. Art III, Sec 2, e. – Adds to the duties of the Treasurer responsibility for all fiscal accounting, tax preparation, IRS charitable organization reporting, and other duties deemed necessary by the Board. Requires an annual audit of the accounts, and further, requires that the Treasurer be Bonded. Donna Hamm recommended that the proposed new language requiring an annual audit be moved to the Standing Rules section on the Audit Committee. She also recommended that the books should be open to the Board “and membership.”
7. Art III, Sec 2, f. – Describes the duties of the Training Director. Supervises and coordinates all training in accordance with the MADTA’s mission and training philosophy, reports to the Board on the training program, and carries out other duties deemed necessary by the Board. Since the Training Director is not an officer of the Board, it was recommended that this paragraph be renumbered Art III, Sec 3.
8. Art VII, Sec 3 – New provision to allow the Board to correct minor errors in the Constitution and By-Laws. Donna Hamm suggested the following addition: “such changes are to be reported to the membership at the next general meeting following the change.
9. Art XI, Sec 1 – New provision requires the Club to maintain a Conflict of Interest Policy.
10. Art XII, Sec 1, a., 1., - Adds lure coursing to the list of trial committees.
11. Art Xii, Sec 1, a., 3., - Defines the composition of the Training Committee and requires the Board to appoint the
12. Chair from among the members of the Training Committee.

Since some of these amendments are required to be included in our 501(c)(3) application, Mary asked the club to move its August meeting from the third Tuesday to the first Tuesday, August 7. **MOTION** by Diane Keedy to move the regular August meeting to August 7 was seconded and approved.

Mary reported that MADTA had closed on the purchase of the property on July 19 after Community Bank had provided a letter of commitment for the construction loan. Talks with the contractor, architect, and engineer are continuing.

**MOTION** by Desi Lerro to adjourn was seconded. Motion carried.

Meeting adjourned at 7:30 PM.

Joan Stewart, Recording Secretary