

**Marion-Alachua Dog Training Association**  
**BOD Meeting Minutes**  
**May 21, 2019**

The meeting was called to order in the new MADTA building by President Mary Riley at 5.30 PM. Mary Riley, Regina Compton, Sue Veres, Joan Stewart, Carrie Solomon and Aline Brisendine were present. Melanie Magamoll was absent

**Approve Minutes** – Minutes of the BOD Meeting and Special BOD Meetings were presented and actions taken as follows:

- BOD Meeting Minutes of April 16, 2019 – MOTION to approve by Carrie Solomon was seconded and approved
- Special BOD Meeting Minutes of April 22, 2019 – MOTION to approve by Sue Veres was seconded and approved
- Special BOD Meeting Minutes of April 30, 2019 - MOTION to approve by Carrie Solomon was seconded and approved
- Special BOD Meeting of May 14, 2019 – MOTION to approve by Carrie Solomon was seconded and approved

**President's Report** – Mary Riley

There is nothing new to report on the status of our 501(c)(3) application.

The BOD has received an email from member Donna Hamm requesting that detailed accounting information for the building project be placed on the agenda for the General Meeting to follow. Information requested included all costs associated with the purchase and development of the property including contractor fees and additional costs incurred; estimates of future costs for site development, details on the sources of funding, and all monthly expenses, comparing them to what we were paying in rent. The email requested that all of this information be included in the minutes of the general meeting for those members that don't attend meetings. Mary stated that the information requested is available, but not in a format to present to the membership. She also stated that, according to the By-Laws, "The Treasurer's books shall at all times be open to inspection of the Board and the Membership, and the condition of MADTA's finances and every item of receipt or payment not before reported...." The Board agreed that the member should be invited to inspect the club's financial records as described in the By-Laws.

**Corresponding Secretary's Report** – Sue Veres

Sue has received a pending approval notice for the October Agility Trial. Lee Bass is awaiting a signed contract, payment and insurance documents from FASA for building rental. He has emailed contracts for building rental to the Mid Florida Golden Retriever club for a conformation trial and eye clinic on July 20; to Arvin Dederagaca for a handling seminar on August 17; and to the Cedar Key Kennel Club for a UKC Conformation Trial on January 4-5, 2020.

**Treasurer's Report** – Melanie Magamoll (absent)

Melanie sent written reports on the club's checking and money market balances for the period, a YTD P&L statement, and a reconciliation summary for the period ending April 30.

**Training Director's Report** – Carrie Solomon

Carrie reported that class registrations for the session beginning June 10 were coming in more slowly than expected. She has received about \$2,000 so far. Mary asked if the spike in registrations we had in December/January could be attributed to the Google Ad that Publicity Chair Katrina Phillips had posted. Carrie will check with Katrina to determine if it is worth pursuing.

Carrie requested use of one of the white boards and easels posting announcements in the building.

Sue Veres reported that member Alice Bixler had tripped and fallen during a rally class in the building on April 18. Aline Brisindine followed up with her and reported that she was un-hurt. She has subsequently sustained injuries from a fall at home.

**Committee Reports**

- AKC Obedience and Rally (Beverly Capstick) – Entries for the June Rally Trial close April 29.
- Agility (Joan Stewart) – Nothing to report.
- AKC Fast CAT (Melanie Magamoll) – Melanie is waiting for a contract for the Port St. Lucie club Fast CAT Trial.
- UKC Trial (Bob and Lee Saputo) – No report. Karen VanGunst needs a check for the fall trial by May 30.
- Training Committee – No report.

## AD HOC Committees

- Publicity Committee (Katrina Phillips) –The Board agreed to hold an Open House on August 24. All other weekends in August are booked.
- DCOF (Aline Brisendine) – Aline has three, 4-member teams put together for the DCOF rally competition. Entries are \$25/team so she will need a check for \$300 for entries.
- DACOF (Becky Stewart) – No report
- Conformation Committee (vacant) No report.
- Programs Committee (Beverly Carr) No report.
- Sunshine Committee (Sue Veres) – No report.
- Grounds (Janet Barber) – Janet Barber met with the project Engineer Ed Abshier to review grading issues on the property. Ed agrees that some of the grading needs to be re-done, particularly in the areas to the south and east of the building. He agreed that those areas need to be lowered to direct water away from the building's foundation. Ed Abshier, Diane Keedy, Mary Riley, and Beeline Manager Scott Sumner, along with an equipment operator and machinery will meet at the building tomorrow to complete the work. The Board agreed to not release final payment to Beeline until this was completed.

## Unfinished Business

- Bond, Mary Riley – Nothing to report.
- Social Media for Fund Raising, Katrina Phillips – On hold pending disposition of 501(c)(3) application. MOTION by Carrie Solomon to approve development of a new public Facebook Page was seconded and approved. Katrina Phillips will coordinate the project.
- Wild Apricot – Pay Pal – Mary has approval from Wild Apricot to put their version of Pay Pal up on our Wild Apricot sponsored website. Mary and webmaster Jenifer Edwards will follow-up. Mary will also follow up on the recommendation to put a “members-only” page on our website.
- We are waiting for an insurance binder from Ken and Aimee Kincaid for their seminar, “From the Judges View”.
- MOTION by Sue Veres to approve the Memorial Bricks project presented by Melanie Magamoll was seconded and approved.

## New Business

- Building Maintenance Committee/Cleaning Committee - Janet Barber has agreed to Chair a Grounds Committee and Diane Keedy will Chair a Cleaning Committee. Karen Van Gunst has volunteered to clean the bathrooms once a week and Patty Campbell has volunteered to clean. Aline Brisindine volunteered to vacuum once a week. The Board agreed that it would be useful to have a single point of contact to whom members could refer requests/complaints/recommendations for building and grounds maintenance and repairs. MOTION by Carrie Solomon to appoint a facilities manager as a single point of contact from among the membership for building and grounds maintenance coordination.
- Budget Form – The Board approved a new form for development of event budgets with the addition of a line item for hospitality.
- Picks Trailer – The Board agreed that until we have an enclosed area for the agility equipment stored in the trailer, it will have to remain on site.
- Awards Dinner – The MADTA Annual Awards Dinner will be held this year on July 16 at the Ocala Elks Club. It will be held in lieu of the regular General Meeting. The menu is the same as last year.
- Sho-N-Go – A Sho-N-Go is scheduled for June 1. Pre-entries are \$8 and day-of entries are \$10. Since Connie is holding Sho-N-Gos on a monthly basis, she has asked for a petty cash fund for expenses and change. MOTION by Sue Veres to establish a petty cash fund of \$50 for Sho-N-Gos was seconded and approved.
- Calendar – Karen Van Gunst has agreed to maintain the event calendar at the building. Members should contact Karen to add events to the calendar.
- Update from Integrity Excavations, Janet Barber – Janet reported that after discussing the drainage and grading problems on the property with Engineer Ed Abshier, she asked Integrity Excavations for another bid to clear, grade, disc, and improve the drainage on the entire property. Integrity's estimate for the remainder is \$6,400, in addition to the \$2,500 already estimated and approved for the agility field. Decision was deferred pending further review.

## Adjournment

- **MOTION** to adjourn by Carrie Solomon was seconded and approved. Meeting adjourned at 7:10 PM.

Joan Stewart  
Recording Secretary