



INSTRUCTOR AND ASSISTANT INSTRUCTOR BENEFITS

MADTA Policy # 07

Effective Date: August 1, 2011 Approved: June 7, 2011

Revised: August 15, 2017 Approved: August 15, 2017

Revised: May 21, 2019 Approved: May 21, 2019

Revised: April 29, 2023 Approved May 16, 2023

INSTRUCTORS

Club Classes and Services:

Instructors will be entitled to one free 7-week class session of their choice, or 8 ring rental- coupons, for each class session taught. Classes will be limited to those taught by another MADTA instructor. Instructors will also be entitled to free Open Floor and Run-Throughs in the venues in which they are offered. Eligibility is good for one year and is non-transferable.

Continuing Education:

Instructors will be entitled to reimbursement for one seminar annually that supports the discipline they instruct at MADTA, with a maximum reimbursement of \$150. Instructors will be required to present a summary of what they learned at the General Membership meeting and incorporate the appropriate new training techniques into their lesson plans. Requests for continuing education will be submitted to the Training Director and approved by the Board in advance.

Fuel Stipend:

Instructors may request reimbursement for round-trip mileage associated with teaching MADTA classes, based on IRS charitable mileage deductions. Rates are adjusted annually in accordance with IRS allowable rates. Reimbursement requests must be submitted to the Treasurer on the approved MADTA Travel Reimbursement Request Form (see "Fees and Forms" on the MADTA website, www.madta.org).

ASSISTANT INSTRUCTORS

Club Classes and Services:

Assistant Instructors who assist during a full 7-week class session will be entitled to a free 7-week class session of their choice, or 8 ring rental coupons, for each class session taught. Classes will be limited to those taught by another MADTA instructor. Assistant Instructors will also be entitled to free Open Floor and Run- Throughs in the venues in which they are offered. Eligibility is good for one year and is non-transferable.

Fuel Stipend:

Assistant Instructors may request reimbursement for round-trip mileage associated with teaching MADTA classes, based on IRS charitable mileage deductions. Rates are adjusted annually in accordance with IRS allowable rates. Reimbursement requests must be submitted to the Treasurer on the approved MADTA Travel Reimbursement Request Form (see "Fees and Forms" on the MADTA website, www.madta.org).

